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Salve Regina University Faculty Assembly

Minutes of the Meeting of March 6, 2000

1. Call to Order

The meeting was called to order by the Speaker of the Assembly at 2:05 pm.

2. Review of Minutes of the February 7, 2000 Meeting

The Assembly approved the minutes as presented and without discussion.

3. Announcements

The Speaker, Christopher Kiernan, on behalf of the Faculty Assembly, extended congratulations to the Sisters of Mercy on the 150th anniversary of their founding in America.

4. Remarks by the President Sister M. Therese

a. **Concerning a course reduction of the speaker of the Faculty Assembly.** Sr. Therese mentioned that as teaching is our primary occupation, any need for a course reduction is a cause for concern. However, given the current extraordinary demands placed on the Speaker of the Assembly due to the Assembly being a new organization, a course reduction will be granted to the Speaker for the next four semesters. In the fourth semester the Faculty Assembly should make a further recommendation to the President as to if the course reduction should continue.

b. **Concerning faculty salaries and benefits.** Sr. Therese spoke to the following issues:

- A. Expenses which are unique to Salve Regina University
- B. Our endowment as compared to other schools
- C. Faculty benefits in comparison to other colleges and universities
- D. Academic management issues

5. Continued Discussion of the “Protocol for a Routine Curriculum Change”

Ronald Atkins presented additional information on the proposed protocol, addressing several points of concern that were raised at the last Faculty meeting. At the next Faculty Assembly meeting we will discuss when the protocol might be implemented. A copy of the Curriculum Committee’s “Protocol Outline for Requesting Changes in Curriculum and Education Policy” was also distributed to the Assembly for discussion. Several procedural points as to the protocol’s functioning were raised. The discussion concluded with Ron asking that persons with further ideas or recommendations should contact a member of the committee.

6. Discussion of proposed “Evaluation of Teaching, Research and Service”

Frank Maguire distributed to the faculty the most recent draft of the proposed “Evaluation” appendix to be added to the faculty manual. He suggested that these forms be utilized for a two-year trial period. A variety of suggestions for changes in the proposed document were made. Frank will make the changes suggested and make the document available “on-line.” The document will be discussed again at the next Faculty Assembly meeting.

7. New Business. None.

8. Adjourn. The meeting adjourned at 3:35 pm.